



## PROJECT SUMMARY



### Jack in the Box Rollout Program

#### The Project

Jack in the Box selected QPM to update existing kitchen equipment in 55 stores, and do so AT NIGHT ONLY – ensuring each location was open for business each day at 6AM. Sites were located in Texas, Louisiana, California, Arizona, Nevada, Oregon and Washington. The project scope included removing all existing food preparation tables and equipment and installing new equipment to match the current new store specification.

#### The QPM Solution

We approached this initiative with three distinct phases:

##### Plan Prep Phase:

- Use the Jack in the Box (JIB) supplied existing K-1 sheet and create proposed K-2 sheet and E-1 sheet (if required) showing the new equipment placed accordingly
- Field verify existing K-1 sheet on each site, confirming existing dimensions and conditions, ensuring the new proposed plan will work and identifying all potential issues up front.
- Complete all drawings and required documents for permit submittal as required

##### Permitting Phase:

- Research jurisdiction requirements accordingly based on the

proposed site list, confirming what permits (if any) will be required to complete the scope of work

- Based on the outcome, put together the required package and submit to the local jurisdiction for approval
- Follow up on all permits through approval, via phone, internet and face to face meetings as required
- Obtain the required permits and forward for use/installation

#### Execution Phase:

- With the required approvals in hand, verify and create the exact scope of work per site for all trades involved in the program
- Bid the program to qualified electrical contractors and equipment installation contractors based on a menu of services required for each, obtaining unit pricing and per site pricing to complete the scope of work
- Complete a pre-bid meeting to ensure all bidding parties understand the scope of work
- Negotiate the bids upon receipt and submit our recommendations with back up to JIB for final approval
- Provide JIB with the necessary administrative support to handle contract requests to the awarded contractors as required
- Schedule the program, creating a master tracker which will be submitted weekly to the JIB team to show progress and results
- Assist JIB with all equipment ordering as required
- Complete a pre-construction meeting on site with all parties (contractors, store operations), outlining the plan to complete the job
- Be the main point of contact for all parties involved throughout the program
- Complete a detailed punch walk on site after each installation, confirming the scope of work completed and all required inspections have passed per plan. Follow up on all punch list items until 100% complete
- Submit a close out package to JIB per site, including all project documents (pre-con meeting, field/punch lists, before and after photos, and final approval/sign off by local jurisdiction, along with copies of all contractor invoices (with our review/approval to process noted on each)
- Provide JIB with administrative support to process all invoices as required

## Results

QPM managed the permitting process and all vendors to complete the removal, modifications and installation of new food preparation equipment and ensure each store opened on time the next morning for business. 55 locations were completed within three months, and because of QPM's involvement the client was able to complete more locations than planned and avoid hiring any new staff.

## More Information

For photographs of this project, as well as many more examples of QPM's experience with projects like yours, visit [www.qpmlc.com](http://www.qpmlc.com) and click on "Projects".